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MEMORANDUM

TO: Heads of Fire Department

FROM: Stephen D. Coan
State Fire Marshal

DATE: May 1, 2008

SUBJECT: Revised Underground Storage Tank Forms & Procedures

As a result of some of the recent changes to 527 CMR 9, this office has revised the FP-290 series of forms. The following information highlights the changes to the procedure and forms.

Fire departments will no longer be required to sign off on the FP-290 or FP-290R (registration or removal forms). The fire department is still required to sign the permit form. The facility owner/operator is responsible for filing a copy of these forms with both the fire department and this office. Aboveground storage tanks will no longer be reported on the FP-290 or FP-290R.

Form FP-290 Underground Storage Tank Registration Form

Section VII- Requires more detailed information on financial responsibility.
Section VII- This section now requires yes or no answers. The option to answer "unknown" has been deleted.

Form FP-290R Notification of Removal of Underground Storage Tank

Formatting changes.

Administrative Services • Hazardous Materials Response
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Form FP-290 Part 3 Permit to Maintain New or Existing Underground Storage Tank

Permit issuance and renewal now contingent upon a passing third party inspection.

I have enclosed copies of the revised forms. These forms are also available on the department's web site. www.mass.gov/dfs

If you have any questions concerning underground storage tanks, please contact the Code Compliance & Enforcement Unit at (978) 567-3375 or in western Massachusetts at (413) 587-3181